



Lincoln Compensatory Time Agreement

I understand that my employment with the University of Nebraska–Lincoln may require additional hours in excess of 40 hours a week and, that as an hourly-paid employee, I am entitled to receive compensation for those additional hours worked in the form of monetary pay at the rate of one and one-half the hourly rate. I also understand that as a state government employee, the University at my supervisor's discretion may offer me compensatory time off at the rate of one and one-half hours for each hour worked in excess of 40 hours in a workweek if I agree to this substitution. Therefore, I hereby (please check only one)

_____ Agree

_____ Do not agree

to accept compensatory time off in lieu of monetary overtime payment. I further understand that I will be permitted to use accrued compensatory time off within a reasonable time of making a request to use such time at the University's sole discretion.

Employee Signature: _____

Personnel Number: _____

Date: _____

Please complete, sign, and return this form to our Departmental Time and Attendance Clerk.