

## Request for Family/Medical Leave

Name:  Campus Address w/ ZIP:		Personnel Number:Phone:			
					Department:
I request family/medical leave beginning     for the following purpose:		and continuing	and continuing through		
<ul><li>☐ the birth of my child or the</li><li>☐ a serious health condition</li><li>☐ a serious health condition</li></ul>	that makes me unable affecting my spouse, c	rith me for adoption or foster car to perform the essential function hild, or parent for which I am ne pouse, parent, son or daughter)	ns of my job. eded to provid	le care.	
2. Total hours of anticipated abse	nce from UNL is	This leave is to be $\Box$ Pa	id □ Unpaid	$\square$ Combination.	
3. Please provide the number of h	nours of each type of le	ave to be taken.			
Vacation:	Sick:	Funeral:	Unpaid:		
I understand:  a. That I may be requested family member b. That I may be requested	to provide medical do	d under the Family/Medical Lea  ocumentation of my illness or  release upon my return to wo  s Office for any unpaid portior	the illness of		
The Genetic Information Nondiscrimin requesting or requiring genetic information not provide any genetic information GINA, includes an individual's family reindividual or an individual's family merindividual or an individual's family merindividual or an individual's family merindividual.	ation of employees or thei on when responding to this medical history, the results mber sought or received g mber or an embryo lawfull	r family members. In order to comp is request for medical information. "O is of an individual's or family membe genetic services, and genetic inform y held by an individual or family me	ly with this law, Genetic informat r's genetic tests ation of a fetus o mber receiving a	we are asking that tion," as defined by the fact that an carried by an assistive reproductive	
Employee signature	Date	Approval of Immediate St	upervisor	Date	
Approval of Dean/Director	Data				



department respectively.

Note to Dean/Director: Please send completed original forms to Human Resources and copies to employee and