



Reference Check

The University of Nebraska–Lincoln may use the following Reference Check to check references you have listed on the application. **PLEASE READ IT.** Complete *only* the bottom section of this page under **Authorization for Reference Check and Waiver and Release of Claims.**

RELEASE OF LIABILITY

Please release to the University of Nebraska–Lincoln the following information concerning previous employment.

Name while employed: _____

Dates employed: From: _____ To: _____

Position or positions held: _____

Reason for leaving: _____

Would you re-employ _____

Rating on last evaluation: _____

Please evaluate the applicant as follows:	Quantity of Work	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
	Quality of Work	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
	Cooperation	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
	Attendance	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor

Would you recommend the applicant for the position of:

_____ Yes
 No

Signature _____ Title _____ Date _____

Company: _____

AUTHORIZATION FOR REFERENCE CHECK AND WAIVER AND RELEASE OF CLAIMS

I have applied to the University of Nebraska–Lincoln (UNL) for employment consideration. In order that UNL can better evaluate my qualifications, I wish that it be fully advised of my performance and record with you.

I give UNL the right to investigate all references and to secure the above Reference Check information about me in order to arrive at a hiring decision. I also authorize all persons, institutions, organizations and companies to furnish any and all information sought in the above Reference Check and I waive any legal requirement to provide notice to me regarding reports, records or information given or received in accordance with this authorization.

I hereby release and hold harmless UNL, its agents, employees, and assigns from any claim of liability I may have against it and /or them for decisions, even if adverse, arising out of information received in response to the above Reference Check.

I further hereby authorize any person or entity to whom the above Authorization for Reference Check is presented to release any information required therein to UNL, its agents, employees, or assigns. I further agree to hold harmless any person or entity from any claims of liability I may have against him/her/it for the release of such information and waive and release any such claims.

I hereby acknowledge that I have read and understand each of the above statements.

NAME OF APPLICANT (print): _____

SIGNATURE OF APPLICANT: _____

DATE